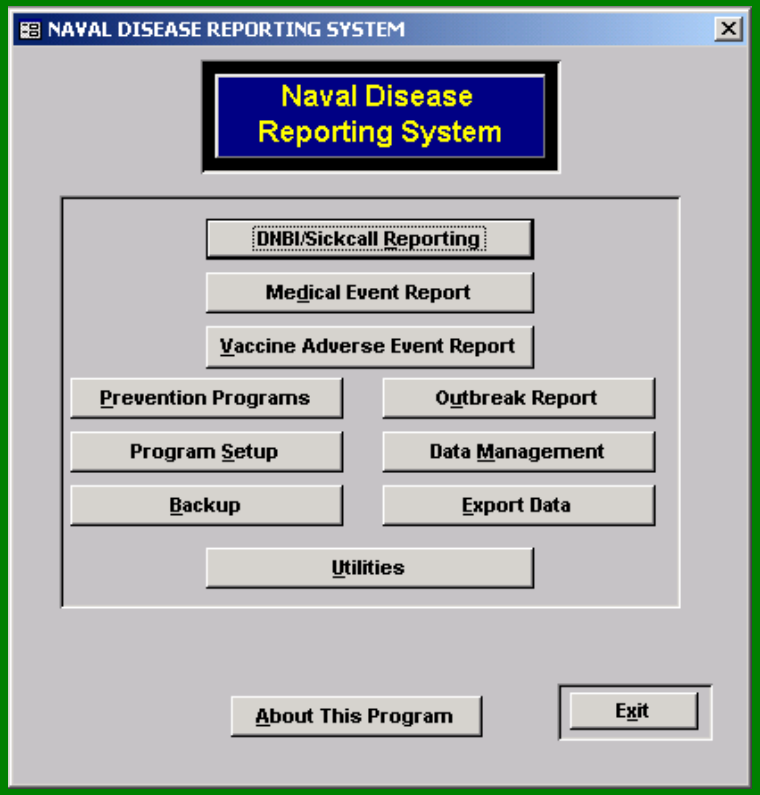
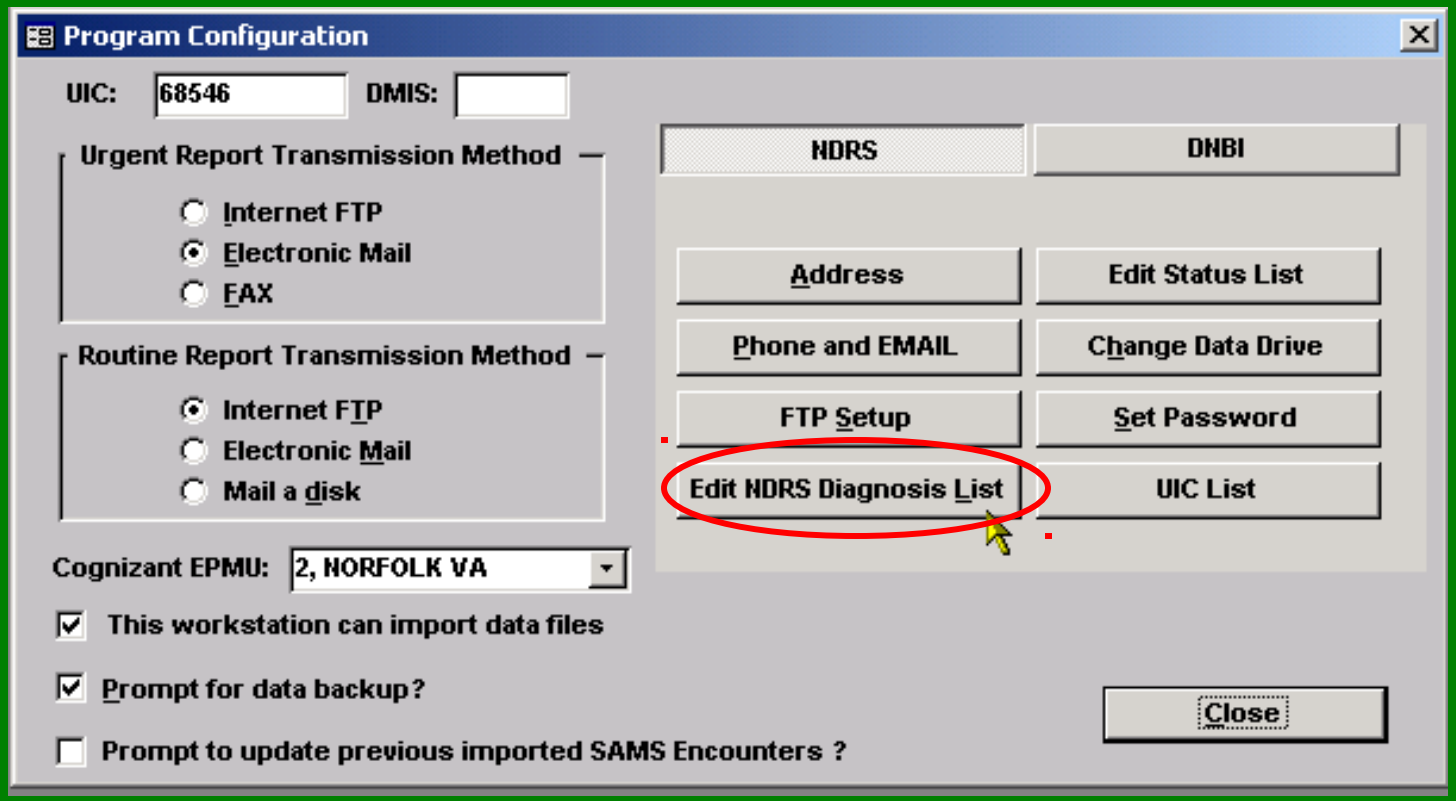
HOW TO ADD A DIAGNOSIS IN NDRS (SARS, WEST NILE FEVER, MRSA)



- NDRS 3.0 is a Microsoft™ Access database application used for reporting certain diseases and conditions adversely affecting Fleet and Force readiness. It's easy to install, and is mandated for the reporting of the diseases and conditions on the Tri-Service Reportable List, per **BUMED INSTR 6220.12A**.
- This tutorial addresses the PrevMed user that is already familiar with NDRS and knows the mandated reporting requirement and process.
- **IF YOU ARE A FIRST-TIME USER OF NDRS**, go to the **NDRS area of the NEHC website** to review the specifics of installation and the BUMED INSTR 6220.12A. A PowerPoint Presentation titled "**An Overview of Implementing NDRS 3.0**" is available for download.

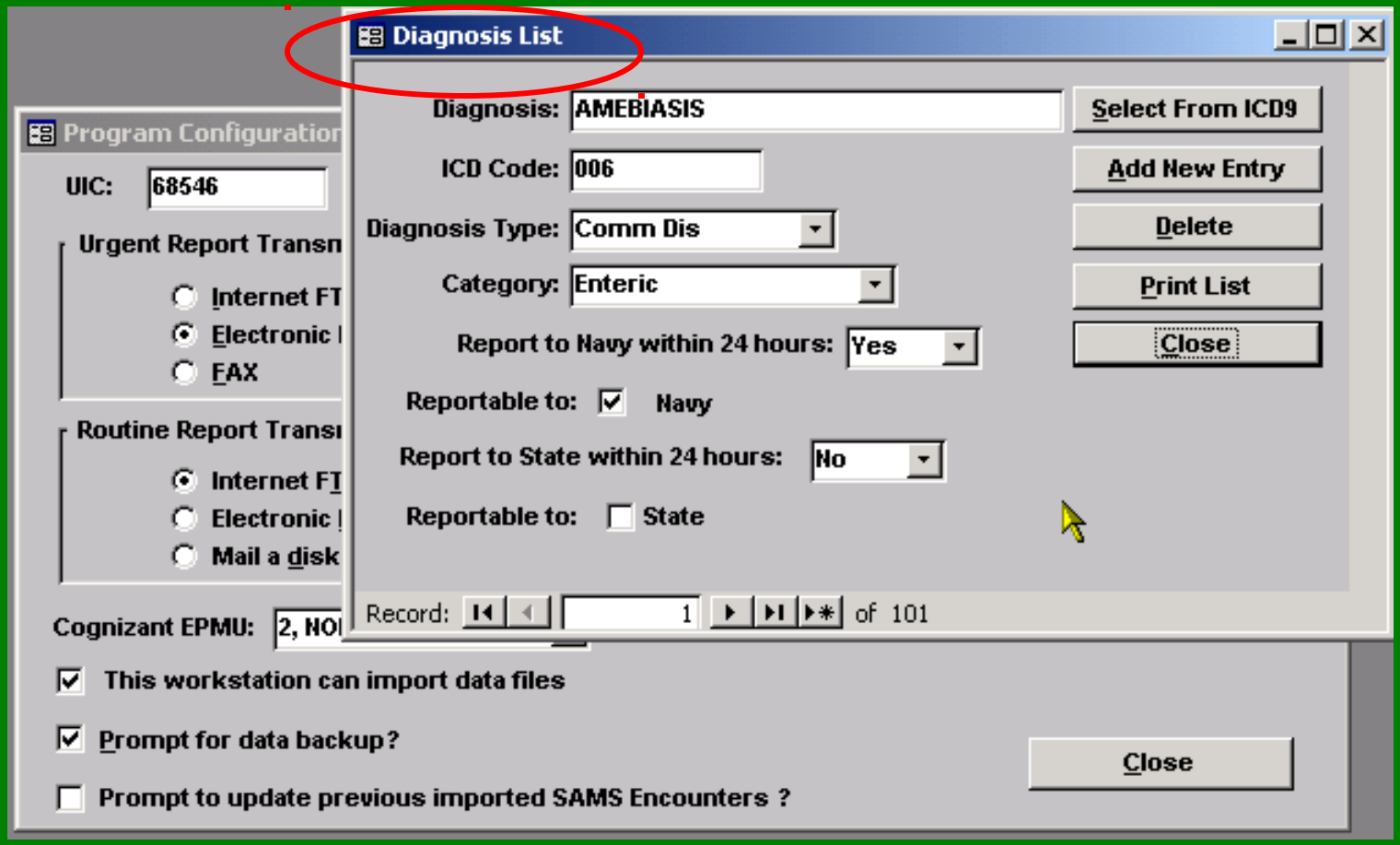
  Administrative control of the local computer is needed to install NDRS. To set up NDRS minimally, you will need to know your UIC and the email address of your cognizant NEPMU.
- **Follow this link to the NEHC website for all things NDRS: http://www-nehc.med.navy.mil/prevmed/epi/ndrs.htm**

Adding A Diagnosis to NDRS



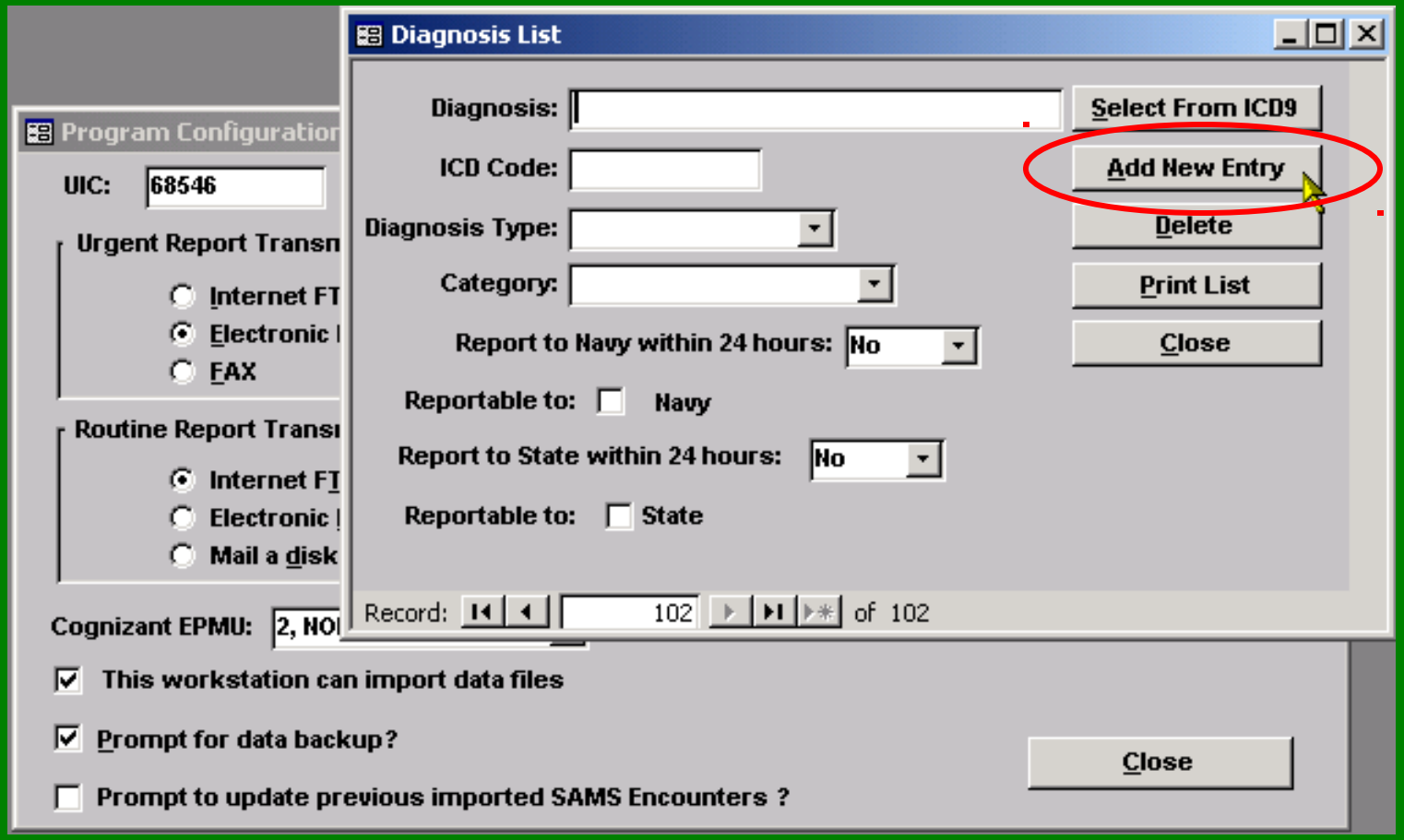
- This tutorial is to describe how to add any diagnosis to NDRS pick list, conditions such as **SARS -** reported under the diagnosis code of **519.8**, or **WEST NILE FEVER,** diagnosis code of **066.4**, new to the Tri-Service Reportable Medical Events as of May 2004. **MRSA** doesn't have it's own ICD-9, but is reported under **799 - Any Unusual Clustering of Disease or Symptoms**
- This will allow Navy Medicine to add diagnoses to NDRS as new conditions are added to the Tri-Service List, and the user can change the ICD-9 for a particular diagnosis when the ICD-9 is revised.
- Go into the Program Configuration window from the NDRS main switchboard. It should be valued with details of your UIC. Select the "Edit NDRS Diagnosis List" button.

Adding A Diagnosis to NDRS



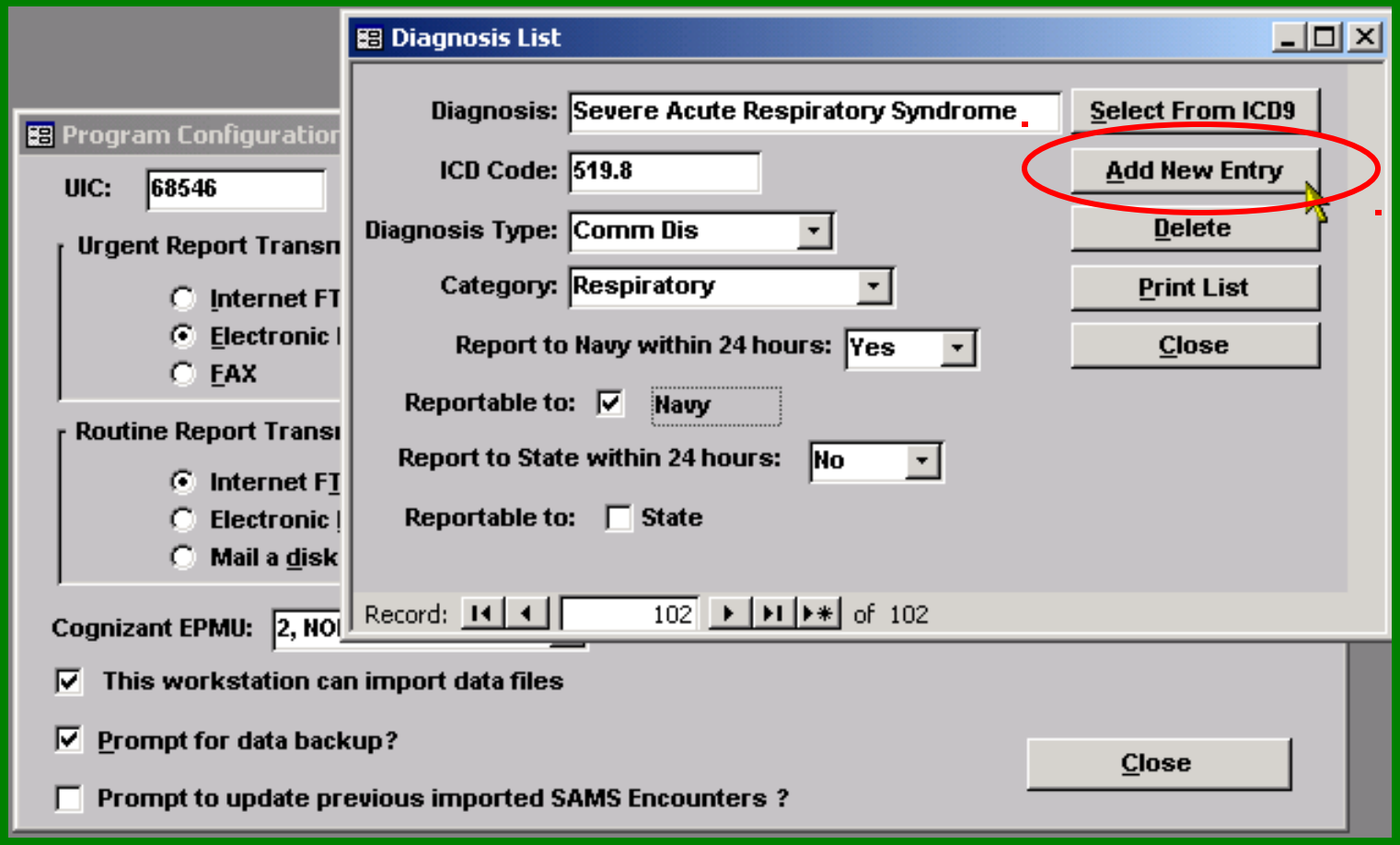
The Diagnosis List in NDRS reflects the diseases and conditions listed on the **Tri-Service Reportable List**, and allows the modification and addition of newer diagnoses. This window describes the reporting criteria and specifics of each reportable medical event (RME).

Adding A Diagnosis to NDRS



Select "Add New Entry" to add the new diagnosis to the diagnosis list.

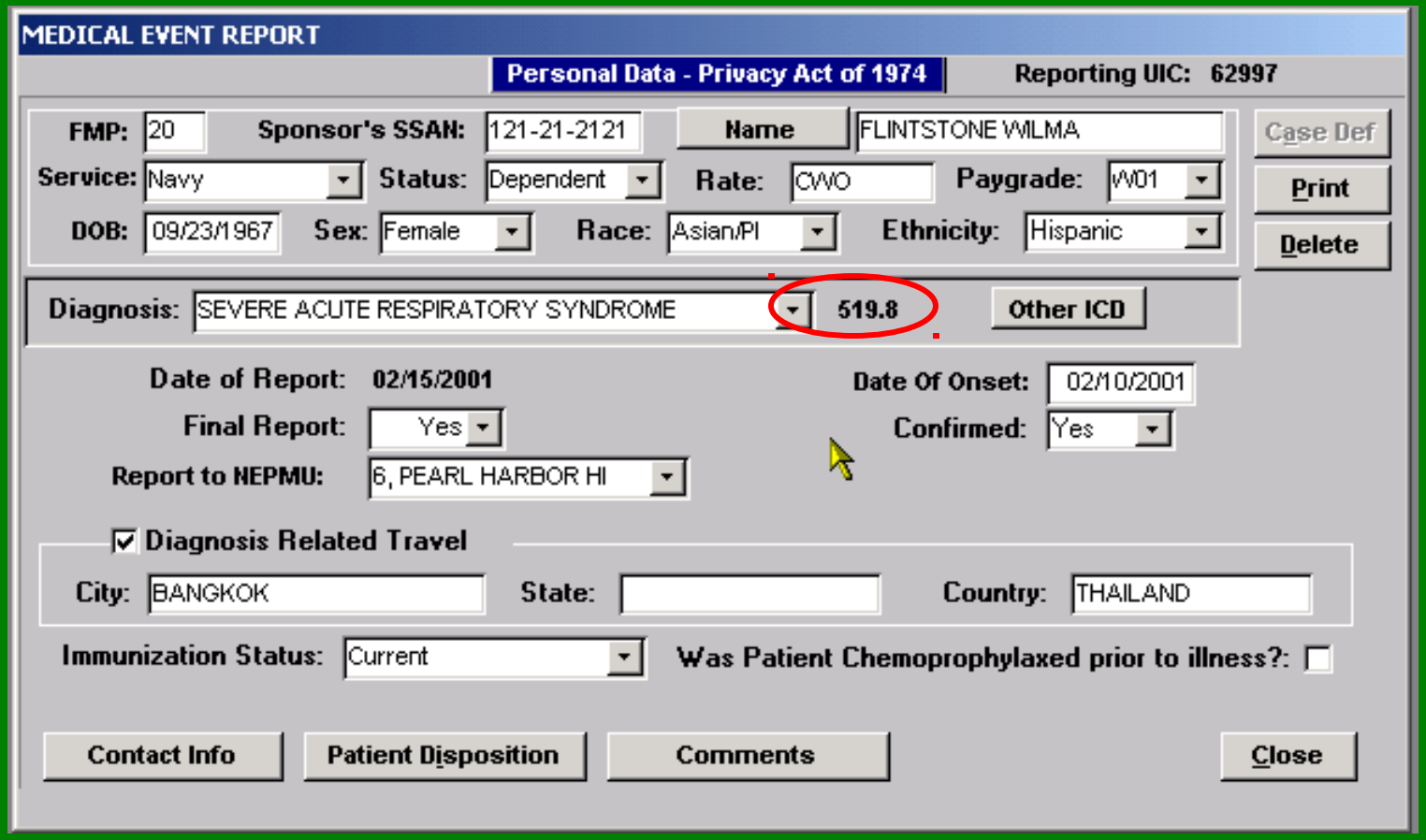
Adding A Diagnosis to NDRS



Complete the fields to the best of your knowledge to finish the entry. Information entered here will trigger reminder prompts in the program, esp to report within 24 hours. Any diagnosis can be added here.

When finished, select "Add New Entry".

Adding A Diagnosis to NDRS



Follow the **regular procedure for entering a MER** and when you get to the drop-down Diagnosis window, diagnosis you just entered is now available. Get as much travel/contact information from the patient or medical record as possible.

Note the new diagnosis will display to the right of the Diagnosis window.

Adding A Diagnosis to NDRS

EXPORT your -West Nile Virus - MRSA MERs ASAP.

In the case of SARS, contact your NEPMU or NEHC within 24 hours for any confirmed or suspected case of SEVERE ACUTE RESPIRATORY SYNDROME (SARS) based on criteria described in CNO Message of 19 MAR 2003.

For instructions on how to update the entire pick list in NDRS to reflect the recent (May 2004) changes to the Tri-Service ICD-9 codes, click here.

Contact your local NEPMU or NEHC if needed for help.